



Harvest Festival
Saturday, August 19, 2023
VENDOR APPLICATION

Elizabeth's Harvest Festival is a celebration of the local farmers, producers, businesses, families and organizations who provide us with fresh food, crafted products, entertainment, and education. Local patrons and visitors are invited to experience "harvest in the heart of Jo Daviess County" and connect with the agriculture, arts, culture and character of the Elizabeth area.

Business/Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Description of Items/Products/Food to be sold: _____

Note: Space assignments for applicants accepted/approved by the Elizabeth Chamber will be determined by the order in which they are received. Upon receipt of this application and payment, the vendor will be updated periodically regarding any new information.

BOOTH FEE REQUIREMENTS

\$20 each ~ approx. 10x10 space

Total # of spaces: _____ Total Amount Due: _____ Waived for Presentation: _____

Please make a check payable to the Elizabeth Area Chamber of Commerce.

Booth fee is waived if workshop/class/presentation is provided.

I would like to participate in the Harvest Festival held in Elizabeth, IL. I agree to abide by the rules and regulations. I understand that this contract shall be legally binding between the Elizabeth Area Chamber of Commerce and myself. I also agree that any change in the information in this contract must be made in writing and signed by both parties.

Authorized Signature: _____ Title: _____ Date: _____

OPTIONAL

~ WORKSHOP ~ CLASS ~ PRESENTATION ~

Workshops will be presented throughout the event with the intent to showcase the presenter's expertise and educate the public about products, items, foods, techniques, etc. Presenters may charge and collect attendee fees for supplies that will be used by those attending and participating in the workshop.

Booth fees (noted above) will be waived with this commitment to do a presentation.

Description Workshop/Class/Presentation: _____

Presenter: _____

Authorized Signature: _____ Title: _____ Date: _____



VENDOR INFORMATION

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EVENT DATE: Saturday, August 19, 2023

EVENT HOURS: 9:00am - 3:00pm

EVENT SET UP: Friday, August 18, 2023 (3pm-8pm) or Saturday, August 19, 2023 (7am-8:30am)

EVENT LOCATION: Terrapin Park on Hwy. 20 in Elizabeth

EVENT ACTIVITIES: Various activities will be conducted throughout the day!

**Farmer's Market ~ Food ~ Drink ~ Artisans/Crafters ~ Music ~ Yoga ~ Bike Tour
Workshops ~ Classes ~ Presentations**

Expectations:

1. Vendors supply their own table/tent ~ appropriately weighted down in case of weather.
2. Vendors are set up and ready for the event by 8:30am.
3. Vendors are present at their booth for all of the hours of the event.
4. Booths are neat, clean and kept in an orderly fashion.
5. Vendors are responsible for the collection and payment of their own sales tax.
6. Once a vendor application is accepted no refunds will be issued.
7. The Elizabeth Chamber of Commerce and the Village of Elizabeth are not liable for any losses or damages of any kind that occur at any booth.
8. There will be no refunds on booth fees for cancellation of the event due to rain or acts of God.
9. All vendors will have proper food permits (Jo Daviess County) for any food and/or beverage/alcohol being served and/or any additional permits needed to sell their product.

I understand the expectations and agree to abide by them.

Authorized Signature _____ Date: _____

PLEASE SIGN BOTH PAGES & SUBMIT WITH PAYMENT TO:

Elizabeth Area Chamber of Commerce
% Cheryl Rife, President
122 East Poplar Drive
Elizabeth, IL 61028